

Biology 292 Course Contract for Biology 101L

BIOL 292 (Teaching Assistant) DATE: _____

Name _____ PID _____ Email _____

Class (*Circle One*): Senior Junior Sophomore First Year Other

Major _____ CUM GPA _____

Semester & Year you will be teaching this course _____

Your grade in this course _____

Have you previously taken Biology 292? Yes _____ No _____

Semester/Year: _____

In a few words, what are your expectations and goals for the course, specifically in regard to your own learning and skill development:

I have read the requirements of this course and I agree to undertake these responsibilities.

Student
Signature _____ **Date** _____

Instructor of Record

Name _____ Email _____

As the Instructor of Record, I agree to undertake the responsibilities stated in this contract.

Instructor
Signature _____ **Date** _____

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Course Content:

Hours per week: **4 contact hours**

Meeting schedule: **Meet once a week in scheduled lab with students for 2 hours and 50 minutes. Also meet on Fridays at 1:00pm for the mandatory prep meeting.**

Assignments:

The student will lead lab each week and write a brief essay at the end of the semester on his/her experience in the lab as a teaching assistant.

Assessment:

The student will receive a pass if he/she has led all labs during the semester and has good student evaluations. Instructing lab each week will be 95% of the grade and 5% of the grade will be the essay requirement.

Other information:

Students may only register for this course three times.

Work plan:

Each week the teaching assistant will teach lab and supervise the intern assigned to the lab. Teaching lab includes giving a brief pre-lab lecture and then working with groups at each bench as they go through the exercises. Labs must be kept clean and grades must be updated each week. Teaching assistants are responsible for meeting with other TAs to make tests and are required to grade several different assignments. The Honor Code is in effect at all times and undergraduate teaching assistants should remember that they have access to information that is not to be shared with laboratory students.

Department of Biology Approval

This contract for BIOL 292 has been reviewed. The contract is

_____ Approved

_____ Pending - requires more information (*provide details to instructor*)

_____ Not approved (*provide rationale to instructor*)

Director of Undergraduate Studies (*signature*)

Date

(Form current as of January 5, 2016)