

Biology 291 Course Contract (Biology 101L)

(Teaching Apprentice)

DATE: _____

Name _____ PID _____ Email _____

Class (*Circle One*): Senior Junior Sophomore First Year Other

Major _____ BIOL GPA _____ CUM GPA _____

Semester & Year you will be interning in this course _____

Your grade in this course _____

Have you previously taken Biol 291? Yes _____ No _____

List semesters/years you have taken BIOL 291:

In a few words, what are your expectations and goals for the course, specifically in regard to your own learning and skill development:

I have read the requirements of this course and I agree to undertake these responsibilities.

Student Signature _____ **Date** _____

Instructor of Record

Name _____ Email _____

As the Instructor of Record, I agree to undertake the responsibilities stated in this contract.

Instructor Signature _____ **Date** _____

Course Content:

(Please attach syllabus or answer the following on next page)

Hours per week: **3 contact hours**

Meeting schedule: **Meet once a week in scheduled lab for 2 hours and 50 minutes.**

Assignments:

The student will attend lab each week and write a brief essay at the end of the semester on his/her experience in the lab as a teaching apprentice.

Assessment:

The student will receive a pass if he/she has attended all labs during the semester and has been given a good evaluation by the teaching assistant(s) he /she has worked with during the semester. 95% of the grade will be lab attendance and 5% will be the essay requirement.

Other information:

Students who are apprentices for two semesters and have fulfilled the lab attendance and essay requirements, are eligible to teach their own lab section (Biology 292).

Work plan:

Each week the apprentice will make sure lab is set up and all supplies are ready. Apprentices circulate among all labs (if there are no other apprentices), and help students answer questions and assist with directions. Specifically, apprentices need to read the exercises and be familiar with the day's activities. Materials should be in the lab arranged according to how the lab runs and the labs should be kept clean. The apprentice should also stay in the lab(s) at all times and not be in the hall or prep room unless getting supplies. Apprentices come to each lab, including during exam time. The Honor Code is in effect at all times and apprentices should remember that they have access to information that is not to be shared with laboratory students.

Department of Biology Approval

This contract for BIOL 291 has been reviewed. The contract is

_____ Approved

_____ Pending - requires more information (*provide details to instructor*)

_____ Not approved (*provide rationale to instructor*)

Director of Undergraduate Studies (*signature*)

Date

(Form current as of January 5, 2016)