**UNC-Chapel Hill INDEPENDENT STUDY LEARNING CONTRACT**

**Department Name: Biology**

**Course (Circle one): BIOL 291 (1 credit hour) 292 (2 credit hours)**

List prerequisites (if applicable):

**Have you previously taken 291 credit?  Yes\_\_\_   No\_\_\_**

**List semesters/years you have taken BIOL 291/292 and courses in which you taught:**

Section to be completed by Student

**INFORMATION ABOUT INSTRUCTOR OF RECORD:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty members are restricted to no more than two students per semester or summer session.

**COURSE REQUIREMENTS**. This is considered a contract between the instructor (advisor/sponsor) and the student. Deviations from this contract should be updated and documented to the extent possible by the instructor and student. Students are expected to devote at least three hours of independent work per week for each unit of credit (e.g., 9 hours per week if 3 credit hours).

1. Meeting requirements with the instructor (e.g., individual meetings, lab meetings, etc.). Include day/time of weekly or bi-weekly meetings. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Reading assignments (and due dates, if relevant): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Written assignments (page requirements/limits and due dates, if relevant): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Other assignments (please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Assessment (e.g., % of course grade based on each requirement) including final examination (or alternate format): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Other information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Work plan (100 words maximum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  I am attaching a syllabus containing ALL these required elements.

Section to be completed by Student and Faculty

see attached

leek@email.unc.edu

Kelly Hogan

**APPLICANT INFORMATION:**

Student Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours Sought: \_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class: SENIOR [ ]  JUNIOR [ ]  SOPHOMORE [ ]  FIRST YEAR [ ]

Semester Requested: FALL [ ]  SPRING [ ]  SUMMER I [ ]  SUMMER II [ ]  YEAR \_\_\_\_

Current GPA: CUMULATIVE \_\_\_\_\_\_\_\_\_\_\_\_\_

Prerequisite(s) Fulfilled: COURSE# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SEMESTER/YEAR \_\_\_\_\_\_\_\_\_\_ GRADE \_\_\_\_\_\_\_\_\_

 COURSE# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SEMESTER/YEAR \_\_\_\_\_\_\_\_\_\_ GRADE \_\_\_\_\_\_\_\_\_

**INSTRUCTOR OF RECORD AND STUDENT RESPONSIBILITIES:**

I have read the requirements expected of the instructor, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of faculty.

Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have read the requirements expected of the student, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of students.

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* INDEPENDENT STUDY COORDINATOR:**

This application for Independent Study has been reviewed. The proposal is

[ ]  APPROVED AS IS

[ ]  REQUIRES MORE INFORMATION (provide details and return to instructor and student)

[ ]  NOT APPROVED (provide rationale) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

School/Department/Program Independent Study Coordinator Date

**\*** If the Independent Study Coordinator is not the Department/Curriculum Chair, the Director of Undergraduate Studies (DUS), or another Faculty Designee of the Chair, then the Chair or the DUS must also approve this contract.

**\*\* CHAIR OR DIRECTOR OF UNDERGRADUATE STUDIES (whichever is applicable):**

This application for Independent Study has been reviewed. The proposal is

[ ]  APPROVED AS IS

[ ]  REQUIRES MORE INFORMATION (provide details and return to instructor and student)

[ ]  NOT APPROVED (provide rationale)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Chair/Director of Undergraduate Studies/Faculty Designee/SAD Date

**\*\*** If the Chair is the student’s independent study instructor, this form must be signed by the Chair’s Senior Associate Dean (SAD).

Note: Departments/Curricula must maintain copies of this contract for a minimum of two years.

*Form current as of October 15, 2012*

Student, Faculty and Administrative signatures

**Biol 291 Learning Contract**

**Course: Professor: Hogan, K.**

***Objectives:/Assignments***

* Meet with experts in the Learning Center and other peer mentors in Biology two times in the semester to discuss tips and strategies for working with students. Interact with other peer mentors via online discussions.
* Do an online training about student privacy (FERPA) if you are new to peer mentoring and email your professor when you have completed it: <http://registrar.unc.edu/academic-services/uncferpa/ferpa-instructions/>
* To attend the course throughout the semester and interact with students to engage them in their learning and reaching out to invite students to come to peer mentor hours with you or another peer mentor.
* Find a replacement for your peer mentor hour if you cannot make it (cancellation is a last resort).
* To be prepared for class by looking through last semester’s powerpoints.
* To answer questions posted on Piazza within 24-48 hours. You are also encouraged to post questions to students on Piazza that you know students will want to engage in and many students may have questions about.
* To hold one mentor hour per week (same time each week) to discuss course content and skills. This includes teaching them skills about being a successful student beyond biology courses and sending them to the Learning Center when they need more than peer mentoring will do for them. If no students show up, use time to answer questions or pose practice questions to students via Piazza.
* In a final one-page paper, reflect on the semester and what you learned (turn into Dr. Hogan by last day of class).

I agree to meet these objectives for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ semester.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_